

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

N 8700.30

7/12/04

Cancellation
Date: 7/12/05

SUBJ: DESIGNATED PILOT EXAMINERS: RUNWAY SAFETY ELEMENTS

1. PURPOSE. This notice requires Flight Standards District Offices (FSDO) to ensure that all designated pilot examiners (DPE) in their district have incorporated runway safety elements in their written plan of action for both the knowledge (oral) and flight portions of the practical test. This notice applies to all FSDOs and those aviation safety inspectors (ASI) responsible for DPE surveillance and inspection.

2. DISTRIBUTION. This notice is distributed to the division level in the Flight Standards Service in Washington headquarters; to the branch level in the regional Flight Standards divisions; to the Flight Standards District Offices; and to the Regulatory Standards Division at the Mike Monroney Aeronautical Center. This notice is also distributed electronically to the division level in the Flight Standards Service in Washington headquarters and to all regional Flight Standards divisions and district offices. This information is also available on the Federal Aviation Administration's (FAA) Web site at:
<http://www.faa.gov/avr/afs/notices/8700/N8700-30.doc>.

3. BACKGROUND. The FAA's 2004-2008 Strategic Plan goal is to increase safety by achieving the lowest possible accident rate. One of the objectives of this goal is to reduce the risk of runway incursions. The FAA is issuing this notice to ensure that our DPEs are testing applicants for the appropriate runway safety knowledge.

4. POLICY.

a. The Practical Test Standards (PTS) require the DPE to use a written plan of action when conducting the practical test. While evaluating a pilot candidate during the practical test, the PTS also requires the DPE to place a special emphasis on areas of aircraft operations considered critical to flight safety. One of the special emphasis areas is runway incursion avoidance.

b. The latest edition of Order 8710.3, Pilot Examiner's Handbook, chapter 5, Conduct Practical Test/Certification Functions, requires the DPE to conduct all practical tests in accordance with aviation regulations, PTS, operating limitations of the aircraft, and procedures prescribed in the Aircraft Flight Manual. During the conduct of the practical test, the PTS requires the use of a written plan of action that incorporates all of the required areas of operations, including all of the special emphasis areas considered critical to flight safety.

c. Order 8700.1, General Aviation Operations Inspector's Handbook, volume 2, chapters 15, Designate/Renew a General Aviation Pilot Examiner, and 16, Inspect a Designated Pilot Examiner (DPE), require the inspector to determine that a DPE meets and continues to meet his/her designation requirements. These requirements include assessment, surveillance, or inspection activity during the conduct of the practical test to ensure that the DPE is using a written plan of action that incorporates all of the required areas of operations and includes special emphasis areas considered critical to flight safety.

5. ACTION. ASIs must ensure that the DPEs for whom they are responsible for surveying and inspecting have incorporated runway safety elements in their written plan of action for both the knowledge (oral) and flight portions of the practical test. Enter "**1665**" (without quotes) as the Program Tracking and Reporting Subsystem "activity code" and "**DPEPOARSE**" (without quotes) for the "National Use" field. This must be accomplished by no later than 60 days after the effective date of this notice.

6. DISPOSITION. This notice will be incorporated into Order 8700.1.

/s/

John M. Allen for
James J. Ballough
Director, Flight Standards Service